

MONTGOMERYSHIRE COUNTY BOWLING ASSOCIATION (ESTABLISHED 1955)

CONSTITUTION AND RULES TITLE

The Association shall be called The Montgomeryshire County Bowling Association.

OBJECTS

The objects of the Association shall be:-

- a) to promote, foster and encourage the game of rink bowls in Montgomeryshire and District, in accordance with the laws of the game as laid down for the time being by the World Bowls Ltd and Welsh Bowling Association.
- b) to organise competitions and matches.

MEMBERSHIP

1. The Association shall be open to all bonafide clubs whose greens are approved and situated within Montgomeryshire and District.
2. Clubs applying to the Annual General Meeting for membership, must initially be accepted as Associate Members and must forward with their application a copy of their rules, the number of their membership, the names of their office bearers and the situation of their green. Acceptance of Full Membership will be determined by a green inspection, and on approval of the members with voting rights at the County Annual General Meeting.
3. Annual fees shall consist of an affiliation fee from each team in the County League/s, plus a player levy fee for each league match played. Such fees shall be subject to an annual review by the County Executive Committee.
Affiliation and League Cup entry fees must be paid not later than the First of April in each year.
Player levy fees will be due for payment on the dates as laid down by the County Executive Committee.
4. The Association shall have power to elect a patron and honorary life members for special services rendered, but such members, though entitled to attend the Annual General Meeting and County Executive Meetings, shall have no right to vote unless nominated to represent an affiliated club.
5. The Officers of the Association shall be:
President; Senior Vice President; Junior Vice President, Immediate Past President, Honorary Secretary, Honorary Treasurer, Match/Competitions Secretary.
6. The Association may admit clubs as "Associated Members" but any such club shall have no voting powers or representations in the affairs of the Association. Members of Associated Clubs are not eligible to enter County Competitions.

FINANCE

1. The accounts of the Association shall be made up to the 31st October in each year and shall be audited by an Honorary Auditor (not a member of the Executive Committee) elected each year at the Annual General Meeting.

2. The Statement of Accounts must be presented each year at the Annual General Meeting, having been duly audited and circulated to all affiliated clubs at least seven days prior to the date of the meeting.
3. The payment of honoraria to the County Secretary, Match/Competition Secretary, Treasurer, Team Manager and Auditor shall be submitted for approval at the Annual General Meeting.
4. Officers who incur expenses when travelling as approved representatives of the Association shall be reimbursed at a monetary rate per mile which shall be determined from time to time at the Executive Meetings. Reasonable out of pocket expenses shall also be made available.

ADMINISTRATION

1. The affairs of the Association shall be conducted by an Executive Committee, consisting of the duly elected Officers and one annually elected member of each affiliated club. The Officers and elected members shall have powers of voting at all meetings of the Executive Committee.
A quorum of the Executive Committee shall consist of one Officer and five elected members.
In the event of any appointed representative being unable to attend a meeting, a deputy from the same club shall be allowed.
Any such changes must be conveyed to the Association Secretary prior to the meeting, and the person/s involved shall have the same rights as the appointed member.
The duly elected President shall hold office for a period of one year, and each affiliated club shall in turn nominate a Junior Vice President each year. The nominee for Junior Vice President will be expected to attend Executive Committee Meetings. In the event of the President not wishing to take the chair, a Chairman who is a member of the Executive Committee may be elected at the first Executive meeting of the year to Chair the Executive meetings and the Annual General Meeting.
2. Where two or more affiliated teams operate from the same premises they shall be entitled to representation as if they were one club.
3. The Executive Committee shall have power to fill any vacancy arising during the year in respect of the Officers of the Association:- namely — President, Senior Vice President, Junior Vice President, Chairman, Treasurer, Secretary and Match/Competition Secretary.
4. The Officers shall decide on the days and dates of its meetings but such meetings shall be held at least four times per year.
5. The Executive Committee shall set rules and regulations governing all matches and competitions, under the auspices of the Association, such changes to be ratified by the following Annual General Meeting.
6. Any change in the Constitution of the Association must have a two thirds majority at the Annual General Meeting.
7. Any Club may forward by letter to the County Secretary, a requisition to call a Special General Meeting of the Association. Any such requisition shall state the nature of the business to be presented to the meeting.
On receipt of the correspondence, the County Secretary, with the consent of the Officers of the Association, shall within twenty one days place the same before a specially convened meeting of the Executive Committee.
If the request is considered by them of sufficient importance, they shall fix a date and time and instruct the Hon. Secretary to convene a Special General Meeting.

The notice of the meeting shall state the nature of the business for which the meeting is being called.

8. The Officers of the Association shall have power to deal with any emergencies which may arise during the Season.
9. The Team Manager and any member who represents the County Association on the Welsh Bowling Association Council, and is not an elected member of the Executive Committee, will be permitted to attend the Executive Meetings of the Association, but will not have any voting rights.

ANNUAL, SPECIAL & GENERAL MEETINGS

1. A General Meeting of the Association shall be open to all members of affiliated clubs, but only the Officers of the Association and three nominated representatives of such clubs shall be entitled to vote, save that where two or more affiliated clubs operate from the same premises they shall be entitled to be represented as if they were one club only. The Hon. Secretary shall be notified prior to a General Meeting of the names of the individual Clubs nominees.
2. The Annual General Meeting of the Association shall be held on a Saturday, not earlier than the 3rd Saturday in November, but before the thirty first of December in the same year. Business will include the presentation of the Annual Report and audited balance sheet, together with the election of Officers and other general matters.
3. Notices of Motion which must be in writing and signed by two Club Officials, can be submitted by affiliated clubs.
4. Such notices must reach the Hon. Secretary not later than twenty one days prior to a General Meeting.
5. A quorum shall consist of two Officers and not less than nine nominated representatives from six or more clubs.
6. In the event a club is not represented at the AGM a penalty of £20 will be imposed on the club concerned.